

## **Special needs**

CIMA welcomes entries from students with disabilities or special needs and is able to provide additional help or concessions, such as extra exam time, as appropriate to individual needs.

## **Special needs applications**

If you have a special need, you should enter the exams online in the usual way and then notify the examinations and assessment department by sending an email to [exams.consideration@cimaglobal.com](mailto:exams.consideration@cimaglobal.com).

All requests for special needs provision must be accompanied by supporting medical or professional documentation, which should be sent to the examinations and assessment department at the following address:

Examinations and assessment department  
CIMA  
26 Chapter Street  
London  
SW1P 4NP

## **Deadlines for applications**

Deadlines for receiving special needs applications are:

March 2012 exam: 25 January 2012  
May 2012 exam: 21 March 2012  
September 2012 exam: 25 July 2012  
November 2012 exam: 21 September 2012